

CENTRAL LOUISIANA REGIONAL PORT

BOARD OF COMMISSIONERS

February 7, 2024

The Central Louisiana Regional Port Board of Commissioners convened at 8:03 AM, February 7, 2024, at the Port Central Office, 600 River Port Road, Alexandria, Louisiana.

Present were: Michael Grant, Brannin Leglue, Daniel Lonsberry, John Scott, Basil Smith, Terry Spruill, (Larry Turner)

Absent: Dr. Paul Coreil, Dr. Haywood Joiner, Gill McKee

Also Present: Ben, Russo, CLRP Executive Director; John Ryland, Attorney at Provosty, Sadler; Donna Howe, Cong Letlow; Keith Hillman, MMLH; Rick Ranson, City of Alexandria; Stephanie Ryland, CLRP

Roll called by Stephanie Ryland

Upon establishing a quorum, the meeting was called to order by President Daniel Lonsberry.

Invocation was given by Commissioner Basil Smith

Pledge of Allegiance led by President Daniel Lonsberry

President Lonsberry offered a Public Comment Period Pursuant to LRS 42:14; there were none.

VI. Action Items:

- a. Agenda: Motion by Commissioner J. Scott, seconded by Commissioner T. Spruill, to approve agenda as proposed; motion carried without opposition.
- b. Minutes: Motion by Commissioner B. Leglue, seconded by Commissioner J. Scott, to approve Minutes of the regularly scheduled meeting held on November 29, 2023; motion carried without opposition.
- c. Financial: Motion by Commissioner T. Spruill, seconded by Commissioner M. Grant, to approve financial statements for November 2023; motion carried without opposition.
- d. Motion by Commissioner B. Leglue, seconded by Commissioner J. Scott to approve financial statements for December 2023; motion carried without opposition.
- e. Motion by Commissioner T. Spruill, seconded by Commissioner J. Scott approving **RESOLUTION 2024-1** requesting authority to advertise for Port Improvements, Infrastructure for Biofuels Facility, Production Facility – SPN: H.011394 (327); discussion was held.

Roll call was held for the approved motion as follows for Agenda Item “e”:

Yays - Michael Grant, Brannin Leglue, Daniel Lonsberry, John Scott, Basil Smith, Terry Spruill

Absent: Dr. Paul Coreil, Dr. Haywood Joiner, Gill McKee, Larry Turner

Nays – none

(Commissioner Larry Turner, arrived at 8:11)

- f. Motion by Commissioner B. Smith, seconded by Commissioner J. Scott to approve the Letter of Engagement with Payne, Moore & Harrington to provide bookkeeping services for the fiscal year 2024-2025; discussion was held and motion carried without opposition.
- g. Motion by Commissioner B. Leglue, seconded by Commissioner B. Smith to approve the Letter of Engagement with Kolder, Slaven and Company to conduct an annual financial audit for the fiscal year 2024-2025; discussion was held, and motion carried without opposition.
- h. Motion by Commissioner T. Spruill, seconded by Commissioner B. Smith to approve the Letter of Engagement with Kolder, Slaven and Company to conduct a Statewide Agreed Upon Procedures (SAUP) audit for the fiscal year 2024-2025; motion carried without opposition.
- i. Motion by Commissioner M. Grant, seconded by Commissioner B. Leglue to approve Professional Services Agreement / Task Order Edition with Meyer, Meyer, LaCroix & Hixson, Inc.; discussion was held, and motion carried.

- j. Motion by Commissioner T. Spruill, seconded by Commissioner M. Grant to approve Task Order 2024-01 with MMLH for Port Improvements, Infrastructure for Biofuels Facility, Production Facility – SPN H.011394 (327) consisting of a 2,400-sf metal building with concrete foundation, stone drives, and drainage improvements; discussion was held, and the motion carried without opposition.
- k. Motion by Commissioner T. Spruill, seconded by Commissioner J. Scott to approve Task Order 2024-02 with MMLH for 45-acre Access Drive and Bridge consisting of a box culvert crossing, concrete turnout, and stone drive; motion carried without opposition.
- l. Motion by Commissioner M. Grant, seconded by Commissioner B. Leglue to approve Task Order 2024-03 with MMLH regarding Delta Regional Authority – Avant grant associated with project engineering for DRA-FTZ Fencing, remove turnstile, repair concrete, metal cover and road out back of 620 building for up to \$40,000; discussion was held, and the motion carried without opposition.
- m. Motion by Commissioner M. Grant, seconded by Commissioner T. Spruill to approve a temporary right of entry with Distran Packaged Substations on the 19,200-sf fabric warehouse and 7-acre hardstand; motion carried without opposition.
- n. Motion by Commissioner B. Leglue, seconded by Commissioner M. Grant to execute an agreement with Delta Regional authority regarding LA-54890 DRA Grant worth \$1,211,655; motion carried unanimously.
- o. Motion by Commissioner B. Leglue, seconded by Commissioner M. Grant to execute RRWC Supplemental CEA regarding unspent funds from August CEA; discussion was held, and motion carried without opposition.
- p. Motion by Commissioner M. Grant, seconded by Commissioner T. Spruill to authorize the executive director to submit a grant application for material handling equipment from the MARAD Marine Highway program; motion carried without opposition.
- q. Motion by Commissioner T. Spruill, seconded by Commissioner M. Grant to authorize the executive director to execute a reimbursement agreement with the LaDOTD Port Priority Program for the Electrical Substation Manufacturing Facility; motion carried without opposition.
- r. Motion by Commissioner M. Grant, seconded by Commissioner B. Smith to authorize the executive director to execute a reimbursement agreement with the LaDOTD Port Priority Program for the BLR Green Methanol Docks, Roads & Utilities; discussion was held, and the motion carried.

VII. Comments:

- a. Comments by Executive Director, Ben Russo – updates were provided on upcoming projects, funding sources, progress of tenants, DC trip, and military rotation.
- b. Comments by Legal – no comments
- c. Comments by Economic Development – none
- d. Comments from Elected Officials – none
- e. Comments by public – none
- f. Comments / Questions by Commissioners – none

There being no further business to come before the Board, Commissioner M. Grant motioned to adjourn, seconded by Commissioner B. Leglue. This meeting of February 7, 2024, was adjourned by President Lonsberry at 8:55 AM.

Next meeting scheduled for March 27, 2024.

Daniel Lonsberry, President