

# CENTRAL LOUISIANA REGIONAL PORT

## BOARD OF COMMISSIONERS

April 22, 2020

Per Governor Edwards' Proclamation Number JBE 2020-30, Section 4, this is to certify that a video/tele- conference was required due to the inability to establish a quorum based upon the Public Health Emergency (COVID-19).

The Central Louisiana Regional Port Board of Commissioners convened 8:01 AM, April 22, 2020, via Zoom Meeting.

**Present were:** Terry Spruill, Dr. Haywood Joiner, John Scott, Dr. Paul Coreil, Michael Grant, Daniel Lonsberry, Gil McKee, Norman Welch, Blake Cooper, Executive Director

**Absent:** Corey Lair, Basil Smith

**Also Present:** John Ryland, Provosty, Sadler; Keith Hillman, MMLH; Mallory Lemmons, 5<sup>th</sup> grader at Phoenix Elementary; Randy Humphries; CLRP; Stephanie Ryland, CLRP

Roll called by Stephanie Ryland

Upon establishing a quorum, the meeting was called to order by President Terry Spruill.

Invocation was given by Commissioner Haywood Joiner

Pledge of Allegiance led by Commissioner Norman Welch

President Spruill offered a Public Comment Period Pursuant to LRS 42:14 and per Governor Edwards' Proclamation Number JBE 2020-30, Section 4; no comments expressed.

### VI. Action Items:

- a. Agenda: Motion by Commissioner J. Scott, seconded by Commissioner M. Grant, to approve agenda as proposed; motion carried without opposition.
- b. Minutes: Motion by Commissioner N. Welch, seconded by Commissioner P. Coreil, to approve Minutes of meeting held on February 26, 2020; motion carried without opposition.
- c. Financial: Motion by Commissioner D. Lonsberry, seconded by Commissioner M. Grant, to approve financial statements for February 2020; motion carried without opposition.
- d. Financial: Motion by Commissioner P. Coreil, seconded by Commissioner J. Scott, to approve financial statements for March 2020; motion carried without opposition.
- e. Motion by Commissioner H. Joiner, seconded by Commissioner P. Coreil, to amend the 2019-2020 General Budget as presented; motion carried without opposition.
- f. Motion by Commissioner G. McKee, seconded by Commissioner J. Scott, to amend the 2019-2020 Capital Improvement Budget as presented; motion carried without opposition.
- g. Motion by Commissioner D. Lonsberry, seconded by Commissioner N. Welch, to approve the 2020-2021 General Budget as presented and certify compliance of public input relative to the budget; motion carried without opposition.
- h. Motion by Commissioner J. Scott, seconded by Commissioner P. Coreil, to approve the recommendation of the Personnel committee relative to employee COLAs (2% increase) and performance (2% increase) compensation of all Port employees effective May 15, 2020 payroll; motion carried without opposition.
- i. Motion by Commissioner N. Welch, seconded by Commissioner G. McKee, to approve 'Letter of Engagement' from Payne, Moore & Herrington to provide bookkeeping services for fiscal years 2020-2021 and 2021-2022; motion carried without opposition.
- j. Motion by Commissioner H. Joiner, seconded by Commissioner M. Grant, to approve 'Letter of Engagement' from Kolder, Slaven & Co to provide an annual audit for fiscal years 2020-2021 and 2021-2022; motion carried without opposition.
- k. Motion by Commissioner P. Coreil, seconded by Commissioner G. McKee, to approve the proposed insurance coverage for the CLRP property, inland marine, marine general liability, and hired/non-owned auto liability policies as presented; motion carried without opposition.
- l. Motion by Commissioner J. Scott, seconded by Commissioner M. Grant, to approve the *Town Talk* as the official journal; motion carried without opposition; motion carried without opposition.
- m. Motion by Commissioner J. Scott, seconded by Commissioner H. Joiner to authorize the Executive Director to execute a servitude agreement with the City of Alexandria regarding utilities on Port property; motion carried without opposition.
- n. Motion by Commissioner P. Coreil, seconded by Commissioner N. Welch to authorize the Executive Director to execute a MOA with CLEDA regarding the LED certification of CLRP Property; motion carried without opposition.

VII. Comments:

- a. Comments by Port Director–B. Cooper provided port updates.
- b. Comments by Legal – none
- c. Comments by Economic Development - none
- d. Comments / Questions by Commissioners – none
- e. Comments by public (limited to 3 minutes per person, not to exceed 30 minutes) - none

There being no further business to come before the Board, Commissioner M. Grant motioned to adjourn, seconded by Commissioner H. Joiner; meeting was adjourned by President Spruill at 8:38 AM.

Next meeting date May 20, 2020.

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Terry Spruill, President